

**George Mason University**  
**Department of Intercollegiate Athletics**

**Team Travel Itinerary**

**Cell #:**

**Team:** \_\_\_\_\_ **Event:** \_\_\_\_\_

**Destination:** \_\_\_\_\_

**Mode of Travel:**  Van  Bus  Train  Air  Other \_\_\_\_\_

**Depart Fairfax:** Departure Date \_\_\_\_\_ Departure Time \_\_\_\_\_

**Arrive:** \_\_\_\_\_ Arrival Date \_\_\_\_\_ Arrival Time \_\_\_\_\_  
*Hotel, Location, Address*

\_\_\_\_\_  
*Telephone - List all known numbers.*

**Depart** \_\_\_\_\_ Departure Date \_\_\_\_\_ Departure Time \_\_\_\_\_

**Arrive:** \_\_\_\_\_ Arrival Date \_\_\_\_\_ Arrival Time \_\_\_\_\_

**Lodging:** \_\_\_\_\_  
*Hotel, Location, Address*

\_\_\_\_\_  
*Telephone - List all known numbers.*

**Depart:** \_\_\_\_\_ Departure Date \_\_\_\_\_ Departure Time \_\_\_\_\_

**Arrive Fairfax:** Arrival Date \_\_\_\_\_ Arrival Time \_\_\_\_\_

**Local Emergency Contact Name & #:** \_\_\_\_\_

List **all** members of the travel party on the lines below. If other than student-athlete, indicate affiliation to the right of the name (*coach, trainer, manager, etc.*).

See Attached Travel Roster \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Attach add'l page or use reverse for more names.*

**Complete and submit to Front Office Staff at least 48 Hours prior to departure.**